



HORSESHOE STAFF ONLINE MEDICAL FORM INSTRUCTIONS

This year in order to be more efficient, our Medical Form will be filled out on-line at our website www.camphorseshoe.com. It is very simple to use and only will take a few minutes. Once the on-line form is complete, you will print 2 pages to be sent to camp. You will complete and sign the Authorization page and attach copies of your insurance cards and your physician will sign and complete the Physicians Examination form.

To complete the Staff Medical Form, follow these simple steps:

1. Go to www.camphorseshoe.com. Go to the Join Our Staff section and click on the 2008 Hired Staff button on the left.
2. The username to access this section is: lake and the password is: snowden.
3. Once logged in to the 2008 Hired Staff section click on the "My CampMinder" button on the left.
4. Please login with the email address we have on file. Click on "Forgot Password" and your password will be emailed to you right away.
5. Login using your email address and password and click on Medical Form.
6. Once the medical form is complete, click the "Submit" button. The form will not be submitted unless you click the "Submit" button. Once submitted, you will be able to print the Authorization and Physicians Form. You will complete and sign the Authorization form and your physician will sign and complete the Physicians Examination form.

* If you are traveling from overseas you must fill out the online medical form but you can send the filled out physicians from provided to you by CCUSA, Camp Leaders or Camp America.

If you have any questions about the online Medical Form, please do not hesitate to call or email us. We are looking forward to a fantastic summer at horseshoe with you!

Hail to the Forest!

Fair & Garden